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TRAFFORD BOROUGH COUNCIL

ANNUAL MEETING

22 MAY 2013

PRESENT

The Worshipful the Mayor (Councillor Mrs. Patricia Young), in the Chair.

D. Butt	Mrs. P. Dixon	K. Procter
D. Acton	A. Duffield	J.R. Reilly
S. Adshead	Mrs. L. Evans	Mrs. J. Reilly
S. Anstee	T. Fishwick	B. Rigby
Dr. K. Barclay	M. Freeman	T. Ross
J. Baugh	P. Gratrix	B. Sharp
J. Bennett	J. Harding	B. Shaw
Miss L. Blackburn	D. Higgins	J. Smith
R. Bowker	J. Holden	E.W. Stennett
C. Boyes	M. Hyman	N. Taylor
Mrs. A. Bruer-Morris	C. Hynes	S. Taylor
J. Brophy	D. Jarman	L. Walsh
B Brotherton	P. Lally	Mrs. V. Ward
D. Bunting	J. Lamb	A. Western
C. Candish	J. Lloyd	D. Western
R Chilton	E.H. Malik	K. Weston
M. Colledge	A. Mitchell	M. Whetton
M. Cordingley	P. Myers	Mrs. J. Wilkinson
M. Cornes	D. O'Sullivan	A. Williams
J. Coupe	I. Platt	M. Young

In attendance

Chief Executive	Ms. T. Grant
Corporate Director Children and Young People's Service	Mrs. D. Brownlee
Corporate Director Economic Growth and Prosperity	Mrs. H. Jones
Corporate Director Environment Transport and Operations	Mr. P. Molyneux
Corporate Director Transformation and Resources	Mrs. W. Marston
Acting Director of Legal and Democratic Services	Ms. J. Le Fevre
Director of Finance	Mr. I. Duncan
Democratic Services Manager	Mr. P. Forrester
Democratic Services Officer	Mr. I. Cockill

APOLOGIES

Apologies for absence were received from Councillors Mrs. L. Cooke and D. Quayle.

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1. ELECTION OF MAYOR AND CHAIRMAN OF COUNCIL

It was proposed, seconded, supported and

RESOLVED: That Councillor Dylan Butt be and is hereby elected Mayor of the Borough of Trafford for the forthcoming municipal year.

The retiring Mayor presented the Requisition to the Mayor and invested him with the Chain and Badge of Office. Councillor Butt took the Chair and returned thanks to the Council for his election.

**THE WORSHIPFUL THE MAYOR
(COUNCILLOR DYLAN BUTT) IN THE CHAIR**

2. APPOINTMENT OF DEPUTY MAYOR AND VICE-CHAIRMAN OF COUNCIL

It was proposed, seconded, supported and

RESOLVED: That Councillor Ejaz Malik be and is hereby appointed Deputy Mayor of the Borough of Trafford for the ensuing municipal year.

The Mayor invested Councillor Malik with the Chain and Badge of Office.

3. APPOINTMENT OF MAYORESS

The Mayor announced that his wife, Mrs. Farah Butt would act as his Mayoress during the ensuing year.

The retiring Consort invested the Mayoress with the Chain and Badge of Office and presented her with a bouquet of flowers.

4. APPOINTMENT OF DEPUTY MAYORESS

The Deputy Mayor informed the Council that his wife, Mrs. Malik would act as his Deputy Mayoress during the ensuing year.

The Mayoress invested the Deputy Mayoress with the Chain and Badge of Office and presented her with a bouquet of flowers.

5. VOTE OF THANKS

It was proposed, seconded, supported and

RESOLVED: That the Council hereby place on record their appreciation for the manner in which Councillor Mrs. Patricia Young has carried out her duties as Mayor of the Borough of Trafford during her period of office and tender to her their best thanks in that connection. They also express their gratitude to Councillor Michael Young for the manner in which he has acted as her Consort.

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The Mayor presented the retiring Mayor with a replica of the Badge of Office, a framed photograph and the Requisition from her Mayoral year and a bouquet of flowers.

The Mayoress presented the retiring Consort with a replica of the Badge of Office and a gift.

The retiring Mayor then responded to the vote of thanks and expressed gratitude to Councillor Mrs. Evans for her work on behalf of her Charity Committee and presented her with a bouquet of flowers.

6. MINUTES

RESOLVED: That the Minutes of the Meeting of the Council held on 13 March 2013 and the Extraordinary Meeting of the Council held on 30 April 2013, be approved as correct records and signed by the Chairman.

7. MEMBERSHIP OF THE EXECUTIVE

The Chief Executive submitted a report concerning the appointment of the Executive and a Deputy Leader of the Council.

RESOLVED –

- (1) That the Council notes that the Leader of Council has determined that the Executive shall comprise himself plus 9 Councillors.
- (2) That the Council notes that the Leader of the Council appoints the membership of the Executive and a Deputy Leader for the 2013/14 municipal year, as follows:

<u>Councillor</u>	<u>Portfolio</u>
Matthew Colledge (Leader)	
Sean Anstee (Deputy Leader)	Finance
Michael Young	Adult Social Services
Dr. Karen Barclay	Community Health and Wellbeing
Michael Hyman	Economic Growth and Prosperity
Michael Cornes	Education
Alan Mitchell	Highways and Environment
Jonathan Coupe	Safe and Strong Communities
Miss Linda Blackburn	Supporting Children and Families
Alex Williams	Transformation and Resources

8. SHADOW EXECUTIVE

RESOLVED: That the membership of the Shadow Executive, as set out below, for the 2013/14 municipal year be noted:

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<u>Councillor</u>	<u>Portfolio</u>
David Acton (Leader)	
Judith Lloyd (Deputy Leader)	Education
Joanne Bennett	Adult Social Services
Jane Baugh	Community Health and Wellbeing
Mike Cordingley	Economic Growth and Prosperity
Barry Brotherton	Finance
Stephen Adshead	Highways and Environment
Kevin Procter	Safe and Strong Communities
Tom Ross	Supporting Children and Families
Andrew Western	Transformation and Resources

9. COUNCIL COMMITTEES

The Chief Executive submitted a report inviting the Council to agree the Committees of the Council, their size, political composition, membership and terms of reference for the 2013/14 municipal year. In accordance with the provisions of the Local Government and Housing Act 1989, the Acting Chief Executive had been informed of the following political groups on the Council:

Conservative Group	-	34 Members
Labour Group	-	25 Members
Liberal Democrat Group	-	4 Members

The regulations provided for the composition of Committees to be in accordance with the political balance of the 63 Members of the Council.

RESOLVED –

- (1) That the composition of the various standing Committees, as set out in Appendix 1 to the report, be approved.
- (2) That the Terms of Reference for each Committee, as set out in Appendix 2 to the report, be approved.
- (3) That Council approves the membership of Committees for the 2013/14 Municipal Year, as set out below, including the appointment of Chairman (CH) and Vice-Chairman (V-CH) and notes the nominated Opposition Spokesperson (OS), where appropriate:

ACCOUNTS AND AUDIT COMMITTEE

CONSERVATIVE GROUP

Councillors:

Chris Boyes
Mrs. Laura Evans **V-CH**
Patrick Myers
Michael Whetton **CH**

LABOUR GROUP

Councillors:

Jane Baugh
Barry Brotherton **OS**
Tom Ross

LIBERAL DEMOCRAT GROUP

Councillors:

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EMPLOYMENT COMMITTEE

**CONSERVATIVE
GROUP**

Councillors:

Mrs. Lisa Cooke
Mrs. Pamela Dixon **V-CH**
John Lamb
Brian Rigby **CH**

**LABOUR
GROUP**

Councillors:

Joanne Bennett
Catherine Hynes
Andrew Western **OS**

**LIBERAL
DEMOCRAT
GROUP**

Councillors:

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LICENSING COMMITTEE

**CONSERVATIVE
GROUP**

Councillors:

Dan Bunting
Chris Candish **CH**
Paul Lally
Patrick Myers
Mrs. June Reilly
Brian Rigby
Bernard Sharp **V-CH**
Mrs. Jacki Wilkinson

**LABOUR
GROUP**

Councillors:

Mike Freeman
Philip Gratrix
David Jarman **OS**
Ejaz Malik
John Smith
Whit Stennett

**LIBERAL
DEMOCRAT
GROUP**

Councillors:

Neil Taylor

PLANNING DEVELOPMENT CONTROL COMMITTEE

**CONSERVATIVE
GROUP**

Councillors:

Daniel Bunting **V-CH**
Rob Chilton
Bernard Sharp
Brian Shaw
Mrs. Viv Ward **CH**
Ken Weston
Michael Whetton

**LABOUR
GROUP**

Councillors:

Philip Gratrix
Ejaz Malik
Dolores O'Sullivan
John Smith
Laurence Walsh **OS**

**LIBERAL DEMOCRAT
GROUP**

Councillors:

Tony Fishwick

Substitute Members of the Planning Development Control Committee:

Mrs. Pamela Dixon
Mrs. Laura Evans
Patrick Myers
Brian Rigby

Whit Stennett
Denise Western

Neil Taylor

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STANDARDS COMMITTEE

**CONSERVATIVE
GROUP**

Councillors:

Sean Anstee
Mrs. Pamela Dixon
Mrs. Laura Evans
David Higgins
John Holden **CH**
Ken Weston

**LABOUR
GROUP**

Councillors:

Mike Freeman
David Jarman
Ian Platt
Kevin Procter **V-CH**

**LIBERAL
DEMOCRAT
GROUP**

Councillors:

Ray Bowker

Non-Voting Co-optees (5)

2 Parish Representatives: Mrs. S. Royle and 1 Vacancy
3 Independent Members: Mr. D. Goodman, Mr. C. Griffiths and
1 Vacancy

Independent Persons of the Hearing Panel (2)
(under Section 28 of the Localism Act 2011): Ms. N. Jackson and
Mr. M. Whiting

SCRUTINY COMMITTEE

**CONSERVATIVE
GROUP**

Councillors:

Chris Candish
Rob Chilton
Mrs. Pamela Dixon
David Higgins
John Reilly
Brian Shaw **CH**

**LABOUR
GROUP**

Councillors:

Stephen Adshead
Mike Cordingley **V-CH**
Anne Duffield
Denise Western

**LIBERAL DEMOCRAT
GROUP**

Councillors:

Ray Bowker

Ex-Officio (Non-Voting Member): Chairman of Health Scrutiny Committee –
Councillor Judith Lloyd

Co-opted Members for Education Matters:

Church Representatives (Voting Members)

Church of England: Vacancy
Roman Catholic: Sister P. Goodstadt

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Parent-Governor Representatives (Voting Members)

Primary: Vacancy
Secondary: Mrs. D. Haddad
Special: Mrs. R. Gallagher

Teacher Representatives (Non-Voting Members)

Primary: Mr. D. Kitchen
Secondary: Vacancy
Special: Vacancy

HEALTH SCRUTINY COMMITTEE

**CONSERVATIVE
GROUP**

Councillors:

Mrs. Angela Bruer-Morris
John Holden
John Lamb **V-CH**
Mrs. Viv Ward
Mrs. Jacki Wilkinson
Mrs. Patricia Young

**LABOUR
GROUP**

Councillors:

Joanne Harding
Judith Lloyd **CH**
Kevin Procter
Sophie Taylor

**LIBERAL DEMOCRAT
GROUP**

Councillors:

Mrs. Jane Brophy

Ex-Officio (Non-Voting Member): Chairman of Scrutiny Committee –
Councillor Brian Shaw

HEALTH AND WELLBEING BOARD

**CONSERVATIVE
GROUP**

Executive Members for:

Community Health and
Wellbeing – Councillor
Dr. Karen Barclay
Adult Social Services –
Councillor Michael Young
Supporting Children and
Families – Councillor
Miss Linda Blackburn

**LABOUR
GROUP**

Shadow Executive
Member for:

Community Health and
Wellbeing – Councillor
Jane Baugh

**LIBERAL DEMOCRAT
GROUP**

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Officer(s) and External Partners:

Non-Executive Member Greater Manchester Cluster Board
Corporate Director of Children, Families and Wellbeing
Director of Public Health
Chair of Clinical Commissioning Group
Nominated Director Clinical Commissioning Group
Clinical Commissioning Group Lay Member
Chair Health Watch

- (4) That the Licensing Committee be recommended to appoint the membership of the Safety at Sports Grounds Sub-Committee, namely Councillors David Higgins (Chairman), Paul Lally (Vice-Chairman) and Dave Quayle.
- (5) That the Scrutiny Topic Group Chairmen be appointed as follows:
- Scrutiny Committee Topic Group A – Councillor Robert Chilton
Scrutiny Committee Topic Group B – Councillor John Reilly
Health Scrutiny Committee Topic Group C – Councillor Mrs. Patricia Young
Health Scrutiny Committee Topic Group D – Councillor John Holden
- (6) That the Appointments and Appeals Panel be formally appointed and its membership be drawn from all Members of the Council.
- (7) That until such time locality partnership arrangements are in place:
- (a) the Chairmen of the Neighbourhood Forums be appointed as follows:
- | | | |
|------------------|---|---------------------------------|
| Altrincham North | - | Councillor Mrs. Jacki Wilkinson |
| Altrincham South | - | Councillor Patrick Myers |
| Sale East | - | Councillor Mrs. Pamela Dixon |
| Sale West | - | Councillor Brian Rigby |
| Stretford | - | Councillor Laurence Walsh |
| Urmston | - | Councillor Mrs. Lisa Cooke |
- (b) Councillor Stennett be nominated as Chairman of the Old Trafford Neighbourhood Forum.
- (8) That the Council delegate to the Chief Executive, in accordance with the written request of the relevant Group Leader, the power and authority to change the membership of committees and sub-committees as may be needed from time to time.

10. APPOINTMENTS TO OUTSIDE AND INDEPENDENT BODIES

The Chief Executive submitted a report proposing the appointment of representatives to a number of outside and independent bodies.

RESOLVED –

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- (1) That approval be given to the appointment of representatives to those outside and independent bodies set out in Appendix 1 to the report.
- (2) That the Chief Executive, in consultation with the relevant Group Leader(s), be delegated authority to appoint members to any outside body vacancy that remains or arises after this Annual Meeting and to any other bodies to which the Council is required to make appointments (and to report back to Council on any changes or new appointments so made).
- (3) That the persons named in Appendix 2 to the report be authorised to sit on the Statutory School Appeals Committee for the 2013/14 Municipal Year and that the Acting Director of Legal and Democratic Services be delegated authority to make changes to this list and to set up School Admission Appeals Committees including the appointment of Chairmen.

11. TIMETABLE OF COUNCIL AND COMMITTEE MEETINGS

RESOLVED: That the timetable of Council and Committee meetings for the 2013/14 Municipal Year be approved.

12. DELEGATED DECISIONS AND URGENT ACTION

RESOLVED -

- (1) That where, under the approved Scheme of Delegation, decisions may be taken by officers in consultation with non-Executive Members, then in the absence of any specific arrangements having been made, the officer shall consult the appropriate Chairman, Vice-Chairman and Opposition Spokesperson.
- (2) That, in situations which require emergency action, the Chief Executive or the appropriate officer, in consultation with the Chairman and Vice-Chairman of the Committee concerned and the Opposition Spokesperson where appropriate (or their respective nominees), be authorised to deal from this date until the Annual Meeting of the Council in 2014, with any matters of urgency or any other matter that cannot conveniently be deferred to the next ordinary meeting of the Committee, subject to later report, for information, to the Committee in question.

13. DELEGATION OF FUNCTIONS AND AMENDMENTS TO THE CONSTITUTION

The Acting Director of Legal and Democratic Services and Monitoring Officer submitted a report confirming the arrangements for the delegation of Council (non-Executive) and Executive functions and seeking to amend the Constitution of the Council to incorporate these arrangements. The report advised on changes to the Officer Scheme of delegation and on a number of changes proposed following a review of the documents that form the Constitution.

RESOLVED –

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- (1) That Council notes that Executive functions not covered by the Officers' Scheme of Delegation are delegated by the Leader of the Council as follows:
 - (a) functions are delegated to all individual Executive Members in accordance with the Scheme of Delegation set out in Part 3 of the Constitution; and
 - (b) all other functions are delegated to the Executive.
- (2) That the Scheme of Delegation to Officers, as set out in Part 3 of the Constitution, be confirmed.
- (3) That the other amendments to Parts 1, 2, 4 and 5 of the Constitution be approved, with the exception of the Financial Procedure Rules which are deferred for consideration at a future meeting.
- (4) That the Acting Director of Legal and Democratic Services be authorised to amend the Constitution of the Council in accordance with and as a consequence of this report.

The meeting commenced at 6.12 p.m. and finished at 7.31 p.m.